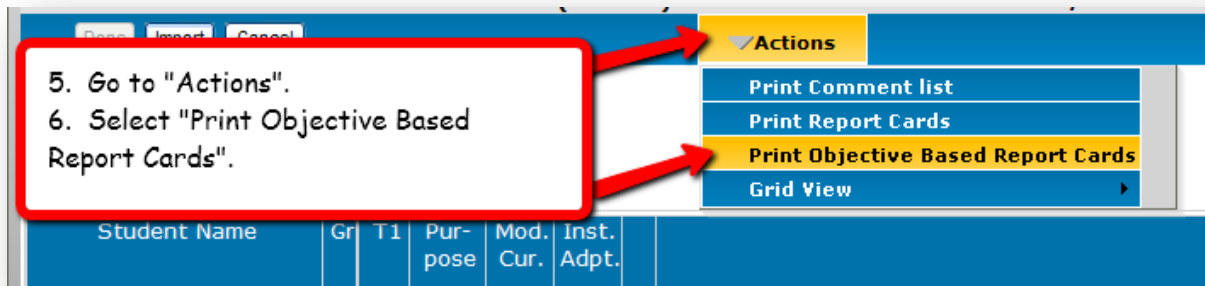
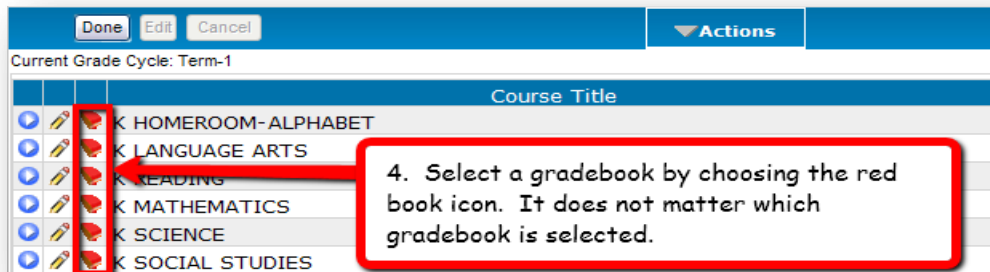
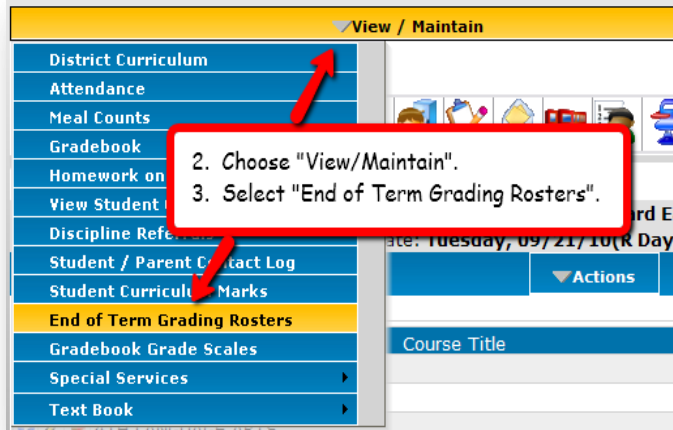
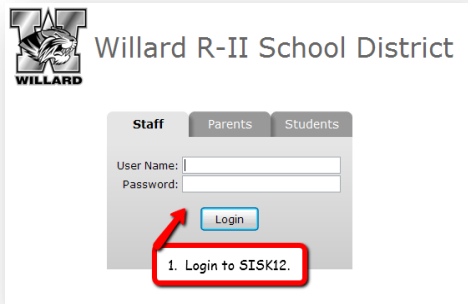




# Elementary SISK12: Objective Based Report Cards

**Who:** Elementary Teachers  
**What:** Printing Grade Cards  
**When:** End of the Quarter





# Elementary SISK12: Objective Based Report Cards

## Setting Report Options:

**Tab #1: Report Card Options**

7. Choose Layout Type:  
Standard Objectives List  
(1 or 2 Columns)
8. Select the Grade Cycle:  
Term 1--First Quarter  
Term 2--Second Quarter  
Term 3--Third Quarter  
Term 4--Fourth Quarter

**Comments:**

9. Print Comments for All Terms
10. Print on Last Page
11. Go to Tab #2

**Tab #2: Print Options**

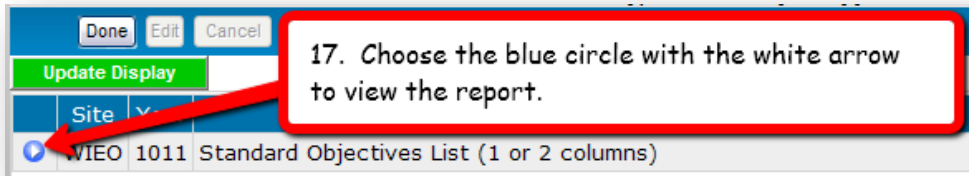
12. Print Logo Options: Select "None".
13. Check "Student Name Reverse"
14. Check "Print Full Duplex"
15. Email Options: Choose "Print Report Card Only (No Email)"
16. Press "Start Report"



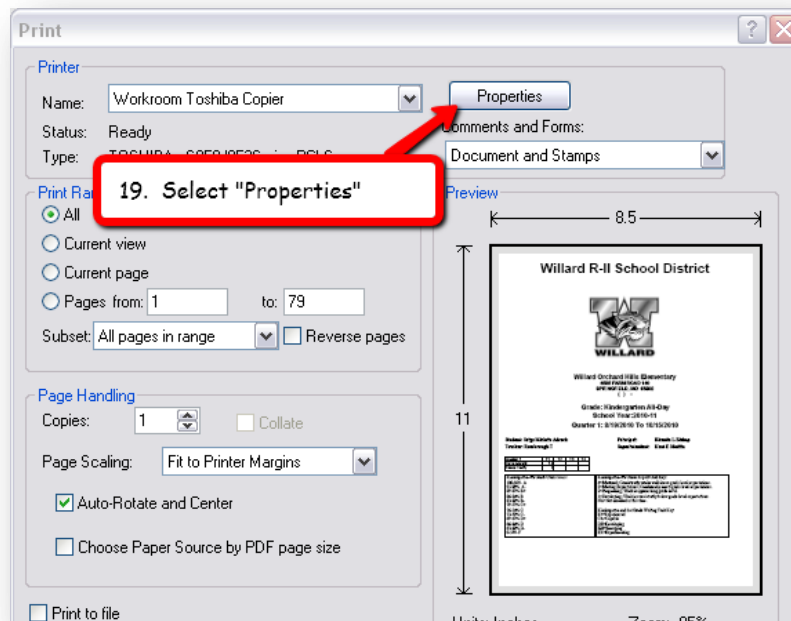
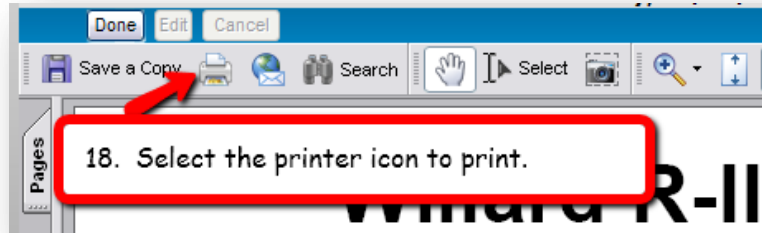


# Elementary SISK12: Objective Based Report Cards

## Viewing the Objective Based Report Cards:



## Printing the Objective Based Report Cards:





# Elementary SISK12: Objective Based Report Cards

