



# SISK12 ELEMENTARY ATTENDANCE

## SISK12 Home

**MY CLASSES**

Show: Today's Only Sort: Subject  Ignore Empty Sections Update Display

	Per	Term	Subject	Title	#Std
	1	S1	E4050-03	4TH HOMEROOM	21
	2	S1	E4100-03	4TH LANGUAGE ARTS	21
	3	S1	E4120-03	4TH READING	21
	4	S1	E4200-03	4TH MATH	21
	5	S1	E4300-03	4TH SCIENCE	21
	6	S1	E4400-03	4TH SOCIAL STUDIES	21
	1	S1	E4610-03	4TH PHYS ED	21
	1	S1	E4620-03	4TH MUSIC	21
	1	S1	E4630-03	4TH ART	21
	1	S1	E4800-03	4TH LIBRARY	21
	1	S1	E4900-03	4TH COMPUTER	21

1. Choose "Attendance" for Homeroom

## FOR PERFECT ATTENDANCE:

**CURRENT DAY ATTENDANCE MARKING BY CLASS**

Done Apply Cancel

Show student photos : Blank / Remove Code

Perfect Attendance Today Mark All Day

For Perfect Attendance  
1. Click "Perfect Attendance Today"

## FOR ABSENCES:

A: (A)bsent

Mark All Day

P1	P2	P3	P4	P5	P6
A					

For Each Absent Student  
1. Choose A: (A) Absent in the dropdown menu  
2. Mark A in the P1 Column  
3. Mark All Day

Done Apply Cancel

Show student photos A: (A)bsent

Perfect Attendance Today Mark All Day

Gr	P1	P2	P3	P4	P5	P6
4	A	A	A	A	A	A

1. "Apply" to save changes.  
2. "Done" to exit attendance

When done correctly, absences should be marked all day.